



Department of Public Health and Human Services

2401 Colonial Drive, PO Box 202953 ♦ Helena, MT 59601 ♦ (406) 444-2012 ♦ Fax: (406) 444-1742

www.dphhs.mt.gov

SURVEY TOOL

Facility

Name: *Alphabet Academy Montana, LLC*

Provider ID: *PV86385*

Address: *15 3 Avenue East, Three Forks, MT 59752*

Type: *Child Care Center*

Service Area: *Helena*

Assigned Worker: *Anna Haire*

Director: *Janie Strickland*

Phone: *(406) 285-0949*

Email:

alphabetacademyt@gmail.com

Contact: *JANIE STRICKLAND*

Phone: *406570-4437*

Email:

alphabetacademyt@gmail.com

Inspection

Type: *KIS*

Date: *08/09/2018*

Time In: *10:00 AM* Time Out: *11:30 AM*

Inspector: *Anna Haire*

Phone: *406-444-1954*

Children/Caregiver Observations

Time: *10:00 AM*

children: *8*

under 2: *1*

caregivers: *4*

Time:

children:

under 2:

caregivers:

Time:

children:

under 2:

caregivers:

Caregivers

JANE STRICKLAND, SOPHIE LANGEL, HANNAH DELAITTRE, DANIELLE DELLINGER

Staff Changes

Notes

Deficiency Notice (Additional Text)

Remember that you must submit paperwork on ALL new staff within 15 days of hire. This office has no paperwork on either Sophie Langel or Danielle Dellinger who were present at the time of the inspection.

I checked on the experience of Danielle and our system shows that she was approved at Creative Learning Center but stayed less than a month. Thus she is considered an aide. You must always have at least one primary (preferably more) at the facility at all times. I did change Hannah from a substitute to an aide since her volunteer experience does not count towards primary experience.

In addition, when I was reviewing children's files, I noticed that many parents were using the same emergency consent form for siblings. If parents prefer to do this, they may make a copy of the first page, but must use a separate form for each child for the second page that lists individual health history.

Staff Ratios

1. License Yes

Building/Fire Requirements

2. Inside Facility Yes

3. Equipment Yes

Outdoor Tour

6. Play Area **No**

37.95.121.5.:The indoor and outdoor play areas must be clean, reasonably neat, and free from accumulation of dirt, rubbish, or other health hazards.

Deficiency***The intent of this rule was not met:***

Based on observation, CCL found that the garage door facing children's outside play, had peeling paint and paint chips lying on the ground.

The Plan of Correction was accepted on 8-31-18.

Infants/Toddlers

19. Sleeping Yes

Written Records

25. Parent Information Yes

Written Records *(continued)*

26. Facility Records **No**

37.95.1005.12.:All caregivers shall sign an acknowledgement indicating that they have read and understood the provider's policy outlined in (11).

Deficiency

The intent of this rule was not met:

Based on record review, CCL found that the facility did not have a safe sleep policy signed by all caregivers.

The Plan of Correction was accepted on 8-31-18.

27. Child File Review Yes

29. Caregiver File Review **No**

37.95.:Caregiver File Review

37.95.160.1.:The provider shall maintain records regarding each care-giver which include:

37.95.160.1.a.:a record of training and verifiable experience;

37.95.160.1.b.:results of a criminal and protective services background check;

37.95.160.1.c.:personal statement of health and verification of CPR and first aid; and

Deficiency

The intent of this rule was not met:

Based on review of staff paperwork, CCL found that the provider did not have the following information on each caregiver: all of the above.

The Plan of Correction was accepted on 8-31-18.